



CIRMMT Student Award Application Form

Please read carefully!

Before applying, we strongly encourage you to review the award webpage (<https://www.cirmmt.org/en/funding/student-awards>) for complete information on:

- best practices regarding working in an interdisciplinary group
- eligibility overview
- available funding for single and group applicants, and also renewals
- attendance requirements
- application process
- selection criteria

Recipients of Student Awards are required to present at the annual Student Symposium (usually in late May) both at the start and at the end of their award in order to receive their funding.

IMPORTANT NOTES:

1. This form has up to 78 questions: **You cannot save your progress while completing this form unless you log in with your Microsoft account!** Please ensure to save your responses elsewhere to be sure your data is not lost. A PDF copy of the complete form is available on the CIRMMT Student Award funding page to help you.
2. You can enter information for up to four applicants under one project via this form. If you have more applicants for one project, please contact jacqueline.bednar [AT] [mcgill.ca](mailto:jacqueline.bednar@mcgill.ca).
3. CIRMMT values concepts of equity, diversity and inclusion (EDI) and therefore **strongly encourages applicants** to consider and reflect upon such concepts when preparing their application for this award. When appropriate, CIRMMT recommends that applicants incorporate these concepts directly into their application text. While CIRMMT will not specifically define EDI, if applicants require some guidance, it is suggested to review the statement and also the past CIRMMT sponsored research & presentations linked to EDI topics, both found on the CIRMMT EDI webpage (<https://www.cirmmt.org/en/about/edi>).
4. Once you have submitted this application, please make sure to PDF-print a copy of the application form and combine it with the additional documentation in **ONE DOCUMENT** and email it to jacqueline.bednar [AT] [mcgill.ca](mailto:jacqueline.bednar@mcgill.ca). The additional documentation must include the:
 1. proof of extenuating circumstances for non-attendance at events (lectures, concerts etc.), if applicable.
 2. recommendation letter(s) from supervisors
 3. CV(s)
5. **Late or incomplete applications will not be considered.**

required

APPLICATION TYPE

1. Type of application: *

PLEASE NOTE: this application form can take up to four (4) applicants for a group project. If, for some reason, you have more than this number of applicants, please contact jacqueline.bednar [AT] [mcgill.ca](mailto:jacqueline.bednar@mcgill.ca).

☐ Single project

☐ Group project

APPLICANT 1 INFORMATION

2. Name of applicant (first/last) *

3. Email address of applicant *

4. Institution of applicant *

- ☐ McGill University
- ☐ Université de Montréal
- ☐ Université de Sherbrooke
- ☐ ÉTS
- ☐ UQAM
- ☐ Concordia University
- ☐ Université Laval
- ☐ Other

5. McGill student ID# *

6. Faculty & Department in your institution *

7. Academic status (e.g. PhD2, MA3) *

8. Name of CIRMMT supervisor 1 *

9. Email of CIRMMT supervisor 1 *

10. Name of CIRMMT supervisor 2

11. Email of CIRMMT supervisor 2

12. Other supervisor(s) (if applicable)

13. Other supervisor(s) email address(es) (if applicable)

14. Have you previously received a Student Award from CIRMMT? *

☐ Yes

☐ No

15. Please indicate the amount and year for which funding was received *

E.g., 2023-24 \$4000

16. Have you complied with attendance requirements in the 12 months prior to this application? *

Please check the website to review the requirements: <https://www.cirmmt.org/en/funding/student-awards>

☐ Yes

☐ No / Don't know

17. **Please list (DD/MM/YY) the lectures you attended.** A CIRMMT workshop co-organized by the applicant can replace one of the four required lectures, as can one live@CIRMMT concert (indicate these including dates). (Additional details on a separate document if necessary): *

18. **As you answered NO/DON'T KNOW, please briefly explain why** and describe how you have contributed to CIRMMT activities as a volunteer, organizer or participant, attaching evidence if possible. The jury will take this explanation into account when assessing your application. Reasons may include, but are not limited to, the following:

- organization of workshops or events
- participation as coordinator or student representative
- extenuating circumstances are also taken into account, e.g. care of children

*

Proof of extenuating circumstances can be provided as an additional document as detailed in final section of this application form.

19. If this is a group application, do you have another person in your group application? *

☐ Yes

☐ No

APPLICANT 2 INFORMATION

20. Name of applicant (first/last) *

21. Email address of applicant *

22. Institution of applicant *

- ☐ McGill University
- ☐ Université de Montréal
- ☐ Université de Sherbrooke
- ☐ ÉTS
- ☐ UQAM
- ☐ Concordia University
- ☐ Université Laval
- ☐ Other

23. McGill student ID# *

24. Faculty & Department in your institution *

25. Academic status (e.g. PhD2, MA3) *

26. Name of CIRMMT supervisor 1 *

27. Email of CIRMMT supervisor 1 *

28. Name of CIRMMT supervisor 2

29. Email of CIRMMT supervisor 2

30. Other supervisor(s) (if applicable)

31. Other supervisor(s) email address(es) (if applicable)

32. Have you previously received a Student Award from CIRMMT? *

☐ Yes

☐ No

33. Please indicate the amount and year for which funding was received *

E.g., 2023-24 \$4000

34. Have you complied with attendance requirements in the 12 months prior to this application? *

Please check the website to review the requirements: <https://www.cirmmt.org/en/funding/student-awards>

☐ Yes

☐ No / Don't know

35. **Please list (DD/MM/YY) the lectures you attended.** A CIRMMT workshop co-organized by the applicant can replace one of the four required lectures, as can one live@CIRMMT concert (indicate these including dates). (Additional details on a separate document if necessary): *

36. **As you answered NO/DON'T KNOW, please briefly explain why** and describe how you have contributed to CIRMMT activities as a volunteer, organizer or participant, attaching evidence if possible. The jury will take this explanation into account when assessing your application. Reasons may include, but are not limited to, the following:

- organization of workshops or events
- participation as coordinator or student representative
- extenuating circumstances are also taken into account, e.g. care of children

*

Proof of extenuating circumstances can be provided as an additional document as detailed in final section of this application form.

37. If this is a group application, do you have another person in your group application? *

☐ Yes

☐ No

APPLICANT 3 INFORMATION

38. Name of applicant (first/last) *

39. Email address of applicant *

40. Institution of applicant *

- ☐ McGill University
- ☐ Université de Montréal
- ☐ Université de Sherbrooke
- ☐ ÉTS
- ☐ UQAM
- ☐ Concordia University
- ☐ Université Laval
- ☐ Other

41. McGill student ID# *

42. Faculty & Department in your institution *

43. Academic status (e.g. PhD2, MA3) *

44. Name of CIRMMT supervisor 1 *

45. Email of CIRMMT supervisor 1 *

46. Name of CIRMMT supervisor 2

47. Email of CIRMMT supervisor 2

48. Other supervisor(s) (if applicable)

49. Other supervisor(s) email address(es) (if applicable)

50. Have you previously received a Student Award from CIRMMT? *

☐ Yes

☐ No

51. Please indicate the amount and year for which funding was received *

E.g., 2023-24 \$4000

52. Have you complied with attendance requirements in the 12 months prior to this application? *

Please check the website to review the requirements: <https://www.cirmmt.org/en/funding/student-awards>

☐ Yes

☐ No / Don't know

53. **Please list (DD/MM/YY) the lectures you attended.** A CIRMMT workshop co-organized by the applicant can replace one of the four required lectures, as can one live@CIRMMT concert (indicate these including dates). (Additional details on a separate document if necessary): *

54. **As you answered NO/DON'T KNOW, please briefly explain why** and describe how you have contributed to CIRMMT activities as a volunteer, organizer or participant, attaching evidence if possible. The jury will take this explanation into account when assessing your application. Reasons may include, but are not limited to, the following:

- organization of workshops or events
- participation as coordinator or student representative
- extenuating circumstances are also taken into account, e.g. care of children

*

Proof of extenuating circumstances can be provided as an additional document as detailed in final section of this application form.

55. If this is a group application, do you have another person in your group application? *

☐ Yes

☐ No

APPLICANT 4 INFORMATION

56. Name of applicant (first/last) *

57. Email address of applicant *

58. Institution of applicant *

- ☐ McGill University
- ☐ Université de Montréal
- ☐ Université de Sherbrooke
- ☐ ÉTS
- ☐ UQAM
- ☐ Concordia University
- ☐ Université Laval
- ☐ Other

59. McGill student ID# *

60. Faculty & Department in your institution *

61. Academic status (e.g. PhD2, MA3) *

62. Name of CIRMMT supervisor 1 *

63. Email of CIRMMT supervisor 1 *

64. Name of CIRMMT supervisor 2

65. Email of CIRMMT supervisor 2

66. Other supervisor(s) (if applicable)

67. Other supervisor(s) email address(es) (if applicable)

68. Have you previously received a Student Award from CIRMMT? *

☐ Yes

☐ No

69. Please indicate the amount and year for which funding was received *

E.g., 2023-24 \$4000

70. Have you complied with attendance requirements in the 12 months prior to this application? *

Please check the website to review the requirements: <https://www.cirmmt.org/en/funding/student-awards>

☐ Yes

☐ No / Don't know

71. **Please list (DD/MM/YY) the lectures you attended.** A CIRMMT workshop co-organized by the applicant can replace one of the four required lectures, as can one live@CIRMMT concert (indicate these including dates). (Additional details on a separate document if necessary): *

72. **As you answered NO/DON'T KNOW, please briefly explain why** and describe how you have contributed to CIRMMT activities as a volunteer, organizer or participant, attaching evidence if possible. The jury will take this explanation into account when assessing your application. Reasons may include, but are not limited to, the following:

- organization of workshops or events
- participation as coordinator or student representative
- extenuating circumstances are also taken into account, e.g. care of children

*

Proof of extenuating circumstances can be provided as an additional document as detailed in final section of this application form.

PROJECT DETAILS

73. Title of project for which you are seeking funding *

74. Please highlight the different research disciplines involved in your project (keywords) *

75. Please select the research axes (RA) to which this project is relevant *

- ☐ RA 1: Instruments, devices & systems
- ☐ RA 2: Music information research
- ☐ RA 3: Cognition, perception & movement
- ☐ RA 4: Expanded musical practice

76. Please outline the **goals** and **methods** of the proposed research project. **Single applicants with only one supervisor must justify their choice here.** *

Approximately half a page, or up to 500 words.

77. Please outline the **research plans for the coming year.** *

Approximately half a page, or up to 500 words.

78. Please describe the **interdisciplinary nature** of this project and **how it is relevant** to CIRMMT's mission: <https://www.cirmmt.org/en/about/about-cirmmt> *

Approximately half a page, or up to 500 words.

79. For applicant(s) having previously received CIRMMT student award funding, please provide a summary of the research accomplishments in past projects, including publications and presentations.

Please clarify by adding the applicant's name followed by the information summary.

ADDITIONAL DOCUMENTATION TO SUBMIT SEPARATELY

Once you have submitted this application, please make sure to **PDF-print a copy of the application form**, combine it with the additional documentation in **ONE DOCUMENT**, and email it to jacqueline.bednar [AT] [mcgill.ca](mailto:jacqueline.bednar@mcgill.ca). The additional documentation must include the:

1. proof of extenuating circumstances for non-attendance at events (lectures, concerts etc.), if applicable.
2. recommendation letter(s) from supervisors
3. CV(s)

In order to PDF-print a copy of your application once you have submitted it, please either:

1. click on the 3 dots in the top right of the screen and select 'Print response', or
2. click on the 'Save my response to edit' button, sign in with your Microsoft account, and find the appropriate filled form. From there you can edit your responses as well as PDF-print the document to submit it.

80. **PROOF OF EXTENUATING CIRCUMSTANCES FOR NON-ATTENDANCE AT EVENTS.** *

If applicable, you can attach proof of non-attendance, such as screenshots of teaching or lesson commitments that coincide with the CIRMMT Distinguished Lectures or concerts. Please note the applicant's name on the relevant pages to ensure clarity.

- ☐ Yes, I/we will be submitting additional documents of proof.
- ☐ No, I/we have no additional documents of proof to submit

81. **LETTERS OF SUPPORT FROM SUPERVISORS:** Make sure you have requested and collected your letters of recommendations from your supervisor(s). *

These letters can either be a PDF of an email showing the header information (to/from/date), or a letter on official letterhead, but must include:

- the supervisor's name,
- the recommended student's name,
- the research background and capability of the student,
- **if** the student has previously received CIRMMT student award funding, comments on the relationship (if any) of that project to the current one, as well as relevant progress made in a previous project.

1. Single applicants should submit two letters of recommendation, unless they have provided the explanation for only one supervisor.
2. Group applicants should submit one letter **per applicant**.

- ☐ Yes, I will be submitting the(se) letter(s)

82. **CV(s):** Make sure you submit the CV of each applicant. *

- ☐ Yes, I will be submitting the(se) CV(s)

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